November 17, 2021 (Version 12.9.0)

Enhancements

Accounts Payable

- **Manage** > **Payment Processing**: Added PersonID to the Manage Payments grid. Also added columns for City and State to help identify the vendor.

- **Manage** > **Unposted Credit Card Transactions**: Added an Attachment column to the unposted credit card transaction grid.

- **Manage** > **Unposted Transactions**: Added the ability to create a new recurring payment from an unposted invoice.

- **Manage** > **Unposted Credit Card Transactions**: Added credit card user information to the Credit Card Transaction Edit Report as well as the General Ledger Input Audit. Also added an option to the Edit report to sort by credit card user.

- **View** > **Transaction Inquiry**: Added Person ID to the Transaction Inquiry grid.

- **View** > **Transaction Inquiry**: Added a column showing the check amount just to the right of the Check # column.

Accounts Receivable

- **Manage** > **Unposted Invoices**: Added a column to the Invoice Edit Report and the Final List of Invoices report to indicate whether a transaction is an ACH or not.

Donors And Gifts

- **Reports** > **Pledge List**: Add Pledge File Export (CSV). This file can be used for overview or mail merges for pledge letters and other communications.

- **Reports** > **Statements**: Added an option to email Donors and Gifts statement without PDF security.

- **Reports** > **Statements** and **Modify** > **Donor Information**: Added ability to add tags on a Donor record and process statements using those tags.

- **Reports** > **Statements**: Added the ability to add tags on Donor record and process statements using those tags.

General Ledger

- **Modify** > **Functional Expense Report**: Added level description to the selected field for Account Structure when setting up the Functional Expense Report format.

Purchasing Management

- **Reports** > **Setup Audit Report**: Approval Path audit report has been added. This report allows for a quick overview of paths to identify how it was setup and if there are conflicts between users and approvers.

Payroll

- 23272 **Enter** > **Employees to Pay**: Added a field for "Other Pay" in the Time Entry screen to record any additional pay to be added to the current paycheck. This will be treated like a 'salaried' distribution.

Security Setup

- **Security Setup** > **Task Roles** > **Tasks**: Added a security section for Donors and Gifts' Reports.

Fixes

Accounts Payable

- **Manage > Payment Processing**: Corrected an issue where emailed Payment vouchers did not include header information. It now also includes total line.

- **View** > **Transaction Inquiry**: Corrected an issue where a change is made in a prior year, the program now shows all related history.

Accounts Receivable

- **Manage** > **Unposted Invoices**: Fixed the invoice entry screen to consistently display the Bill To when entering consecutive invoices.

Donors And Gifts

- **Modify** > **Columnar Report Setup**: Fixed an error when running the Columnar Report.

General

- **General**: Corrected an issue where the default currency format was not being honored.

General Ledger

- **Reports** > **Budgeted Financial Statement**: Corrected an issue where the program was not honoring selection of: "Select Different Starting Period for Fiscal Year".

- **Reports** > **Budgeted Financial Statement**: Made a change to the BFS format so that it no longer allows the same header to be used in multiple columns.

- **Reports** > **Budgeted Financial Statement**: Corrected an issue where the last column of data was printing on separate sheet of paper.

- **Manage** > **Unposted Journals**: When using the 'Change Year' utility, the original year no longer keeps any traces of the transferred journal.

Portal

- **Portal**: Military States have been added to Address Info. Now when selecting a state, you will see Armed Forces (Location).

- **Portal** > **Accounts Receivable** > **Pay Invoices**: Fixed the portal so that user no longer gets a message about needing an amount greater than zero when making payments and the company is set for Balance Forward.

Purchasing Management

- **Manage** > **Requests**: Corrected an issue where Purchasing Management was not including Tax, Freight, and other Charges in the total.

Remittance

- **Utilities** > **Import Appointments**: Corrected an issue with Import files having BLANKS or Data entered outside of the field header range. Imports will be halted, and users will get messages identifying the issues.

- **Manage** > **Unposted Remittances**: Fixed Remittance Entry to retain amounts when entered against a non-pledged activity.

October 27, 2021 (Version 12.8.0)

Hot Fix (hosted customers) - **Accounts Payable** > **View** > **Transaction Inquiry**: Fixed an error when running an inquiry on Credit Card Charges.

Enhancements

Accounts Payable

- **Enter > Credit Card Transactions**: Credit card users drop-down menu now sorts alphabetically.

- **View** > **Transaction Inquiry**: Added an Attachments column to the results grid.

Payroll

- **Modify** > **Employee Information**: Added an option where users can now select a Custom number of pay periods.

- **Enter** > **Employees to Pay** > **Time Entry**: Added a field for "Other Pay" to record any additional pay to the current paycheck. This is treated like a "salaried" distribution.

Pension Billing

- **Modify** > **Appointee Information**: Added City and State to the filters and drop-down menus that show Charge Information.

Purchasing Management

- **Modify** > **Company Information**: Added a new option "Create Invoice in Accounts Payable" for customers that use the Payment Approval feature.

  The application now provides option to create an Accounts Payable transaction and post it in Accounts Payable > Manage > Unposted Transactions upon Purchasing Management's action to authorize payment.

  The Accounts Payable person can simply select the approved transactions and post, or if necessary, review and make changes before updating General Ledger.

Remittance

- **Reports** > **Appointments Reports**: Fixed the Help file page reference for the Appointments Report in Remittance.

Utilities

- **Utilities** > **Ad Hoc Report**: Added the ability to Export and Import Ad Hoc Reports.

Fixes

General Ledger

- **Reports** > **Budgeted Financial Statement**: Addressed an issue where an account number in a prior year was changed and the current year also has another account with the same number.

- **Reports** > **Budgeted Financial Statement**: Fixed the Export to Excel so that it displays information for the formula and variance columns.

Payroll

- **Reports** > **941 Summary**: Updated the IRS Form 941. Corrected the "fractions of Cents" issue for Third-party Sick Pay.

October 19, 2021 (Version 12.7.0)

Enhancements

Accounts Payable

- **View** > **Transaction Inquiry**: Removed the option to "Keep Detail Lines as Unpaid?" from the Void Checks utility. We have now added a "Copy Transaction" button from within the Transaction Inquiry that allows the user to copy any transaction and places it under Modify > Unposted Transactions, allowing user to modify and repost the item.

- **Utilities** > **Import Credit Card Transactions**: Added access to the Import Credit Card Transactions option currently located under Manage > Unposted Credit Card Transactions, which can now be found under Utilities.

- **Utilities** > **Import Transactions**: Added access to the Import Transactions option currently located under Manage > Unposted Transactions, which can now be found under Utilities.

Accounts Receivable

- **Manage** > **Unposted Invoices** > **Filters**: Added new Preferences feature, which allows users to hide and/or skip certain data field on the invoice entry screen. (Skip: When using Tab these fields will be Skipped over. Meaning fewer clicks are required.)

- **Reports** > **Monthly Statements**: Added an Email message field that is available when the email option is selected.

- **Utilities** > **Import Transactions**: Added access to the Import Transactions option currently located under Manage > Unposted Invoices, which can now be found under Utilities.

General Ledger

- **Modify** > **Chart of Accounts**: Added the ability to Change a Sub-Account to a regular account and a regular account to a Sub-Account by adding or removing the number in the Sub-Account field.

- **Modify** > **Budget Information**: Added an Import Revised Budgets option.

- **Utilities** > **Import Journals**: Added access to the Import Journals option currently located under Manage > Unposted Journals, which can now be found under Utilities.

Payroll

- **Manage** > **Payroll Processing**: The Check Number range has been added to the Payroll Payment Register.

Fixes

Accounts Payable

- **Manage** > **Credit Card Statements**: Updated pages to redirect user to setup instead of showing an exception when they lack account rights to credit cards.

- **Reports** > **Contractor Report**: Fixed the report to display the correct results.

- **Reports** > **Vendor Labels**: Fixed an issue where Avery 5160 labels were printing too close to top and left side.

- **Utilities** > **Void Checks**: Corrected an issue where "Add to Grid" returned a red error about the amount being wrong when combining amounts if the vendor has multiple checks in the same run.

Accounts Receivable

- **Utilities** > **Apply Unapplied Cash**: Fixed an issue where applying Unapplied Cash was creating a single zero GL entry.

- **Manage** > **Recurring Charges**: Fixed Transfer Recurring Charges where in some cases the payment did not hit the correct invoice when using ACH.

- **Reports** > **Payment Reports**: Corrected the reports (List and Receipts) so that these reports are now filtering the payment amounts by the selected revenue center.

- **Enter** > **Recurring Charges**: Fixed an issue where the Revenue Center drop-down menu could not be used when clicking Apply.

Bank Account Management

- Modify > **Bank Account Information**: Fixed an issue where users could not add a new bank account in Bank Account Management.

- **Enter** > **Transaction**: Corrected an issue where an entry was made for the same amount and same account using the same values. The program no longer shows a one line zero amount.

Deposits On Hand

- **Modify** > **Account Information**: Fixed issue where the Check/Invoice column was only showing invoice numbers.

Donors And Gifts

- **Enter** > **Gift**: Updated the person picker so that columns cannot be resized to prevent visual issues.

General

- **API**: Updated API endpoints to return a valid JSON object for exceptions.

- **API**: Fixed an issue where all ShelbyNext Membership gifts were being merged, and not splitting the Income and Liability accounts.

General Ledger

- **Reports** > **Budgeted Financials Statement**: Fixed the advance formula for the Budgeted Financial Format so that it treats amounts divided by 100 as percentages and all others as regular numbers.

- **Utilities** > **Close Fiscal Year**: Fixed an issue in starting a new year. Copy Budget figures now works even where the new fiscal year already exists.

Payroll

- **Reports** > **Employee Labels**: Fixed an issue where Avery 5160 labels were printing too close to top and left side.

Portal

- **Portal**: Fixed the Forgot Password feature in the Portal's home screen so that the email message that the user gets is redirecting them to the Portal main page versus the Financials main page.

- **Portal** > **Remittance**: Fixed an error that could occur when viewing and paying remittance.

Utilities

- **Combine Duplicates**: Fixed preferred email for combined people. Also fixed email order to start at 0 as Arena sees 0 emails as primary.

September 23, 2021 (Version 12.6.0)

NOTE: (self-hosted) Release 12.6.0 also includes 12.5.0 and 12.5.1 changes.

Enhancements

Accounts Payable

- **Enter** > **Transaction**: Added an option "Allow Duplicate Invoices" to Modify > Company Information, which allows or restricts the use of Duplicate invoice numbers. The default setting allows duplicate invoice numbers. Un-selecting this new option completely restricts using a previous entry for a selected Vendor and Invoice number combination. However, a duplicate is accepted if selecting Adjustment for the transaction. Also, existing Recurring Invoices that are using the same invoice number are allowed to post.

Accounts Receivable

- **Manage** > **Unposted Invoices** > **Filters**: Added new Preferences feature, which allows users to hide and/or skip certain data field on the invoice entry screen. (Skip: When using Tab these fields will be Skipped over. Meaning fewer clicks are required.)

Donors And Gifts

- **Enter** > **Gift**: Added Address Line 1 to the Person Search grid.

- **Reports** > **Gift List**: Added options to print Envelope Number and Phone Number in Gift List.

- **Reports** > **Purpose List**: Added a Sort by Name, or Sort by Purpose code to the Purpose List report, Summary format.

General

- **Projects**: Fixed the entry screens so that users can now type up to 9 numbers in the project code field when entering transactions. We also set a limit of 9 digits when creating a new project or editing an existing one under Modify > Project Information.

Remittance

- **Modify** > **Activity Information**: Added new feature for users that do not issue pledges. Users can now mark a Non-Pledge Activity with the Priority option. "Priority Activities" will show by default on Remittance entries internally and on the portal.

  Users that have pledges, can also show non-pledged activities on the Entry screen. The non-pledged activities will display on the entry screen and Portal as a group below the pledged activities. Sort order for each group (pledged and non-pledged) is by sequence number.

NOTE: If pledges were created prior to the Pledge Option being removed from an Activity and the Pledge is still active, then it will show as a pledge on the Church record when entering Remittances, even if the Activity is now marked Priority.

- **Utilities** > **Inactivate or Reactivate Pledges**: One or more Pledges can now be set as Inactive, or Active. Also added "Activity Information" to the Security settings.

- **Remittance** > **Utilities** > **Export/Import Appointments**: Added an Export and Import feature for HQ offices that use Remittance, and occasionally need to update a list of Appointment changes. Also added a setting in Security to limit access to this tool.

     The Export and Import options are located in Remittance > Utility.

     To use the feature:

     1. Choose Export.

     2. Choose the Export Group: Active, Inactive, or All.

     3. Execute the Excel download.

     TIP: Export two copies, one for making changes, and one to use if you need to revert back to the current settings.

     CAUTON: Only make changes for the import on the following 3 fields:

     - o   Alternate Contact 1

     - o   Alternate Contact 2

     - o   Preferred aka Primary email address

     NOTE: The program uses the "Alternate Contacts" record number during the import.

     When you have updated the exported file, then proceed to Import.

Fixes

Accounts Payable

- **Reports** > **Aged Analysis**: The Aged Analysis report now includes Tax, Freight, and Other Charges values where they exist.

- **View** > **Transaction Inquiry**: Fixed the Transaction Inquiry Report to honor the results when using the Check Amount filter.

- **View** > **Transaction Inquiry**: Fixed to show the entire account structure when using only departments and viewing credit card transactions.

- **Manage** > **Unposted Transactions**: Fixed the General Ledger Input Audit report when posting Accounts Payable transactions to sort by the options selected under report preferences.

- **Manage** > **Unposted Transactions**: Fixed the General Ledger Input Audit report and the Check Register to display the correct check number when the option to 'Reprint Checks' is used.

- **Manage** > **Unposted Transactions**: Fixed error when deleting unposted invoices that came from Deposits on Hand.

- **Utilities** > **Void Checks**: Corrected an issue where "Add to Grid" returned a red error about the amount being wrong when combining amounts if the vendor has multiple checks in the same run.

Accounts Receivable

- **Modify** > **Statement Design**: Fixed a data overlap issue on the Invoice and on the Statement Design when the font size exceeds 11 points.

- **Reports** > **Monthly Statements**: Fixed the Charges total in heading.

- **Reports** > **Monthly Statements**: Fixed the to only display the "Balance Forward" line only once in the statement body.

Fixed Assets

- **Reports** > **Selections And Listings**: Fixed the text wrapping in the report.

General Ledger

- **Modify** > **Special Reports Setup**: Fixed the Preliminary Budget Report under Special Reports so that it shows account groups.

- **Manage** > **Unposted Journals**: Removed unnecessary icons from the drill down Attachment tab.

- **Manage** > **Unposted Journals**: Fixed "server request timed out" error in unposted journals.

Payroll

- **Manage** > **Payroll Processing**: Fixed an issue where Salary employee hours were not properly imported when there were ONLY time off hours recorded in the Timeclock Import.

- **Manage** > **Payroll Processing**: Fixed to allow for a check to be processed.

- **Reports** > **Workers Compensation Report**: Fixed the report to not include the Employer Health Care Value amounts.

Portal

- **Purchasing Management** > **Requests**: Fixed the portal to honor the option to force account number on requisitions.

- **Purchasing Management** > **Requests**: Corrected an issue where submitting a PO request that is under the Minimum required amount for approval. It no longer creates an Approved PO with no General Ledger account information.

Purchasing Management

- **Manage** > **Requests**: Fixed an issue where any user with access to Purchasing Management could edit PO/Request no matter what Approval Path is used.

- **Manage** > **Requests**: Selecting Approved from the dropdown on the Purchase Order Detail screen no longer causes an error.

Remittance

- **Enter** > **Remittance**: Fixed the remittance entry screen to ignore blank lines before updating.

September 15, 2021 (Version 12.5.1)

Fixes

Accounts Payable

- **Enter > Transactions**: Corrected the field layout in the Accounts Payable Enter Transaction screen when using the Payment Approval feature in Purchasing Management.

- **Enter** > **Transactions**: Corrected an issue when clicking the green plus icon that occurred when using a company with no funds.

- **Utilities** > **Void Checks**: Corrected an error and calculation problem when user is trying to void a list of check numbers.

September 8, 2021 (Version 12.5.0)

Enhancements

Accounts Payable

- **Reports** > **1099s**: Updated 1099 and 1096 forms for the year 2021.

Loan Processing

- **Reports** > **1098s**: Updated 1098's for the year 2021.

Payroll

- **Modify** > **Tax Table Information**: Updated withholding tax tables for the state of OHIO. The effective date is September 1.

Fixes

Accounts Payable

- **Modify** > **Company Information**: Corrected an issue that occurred when clicking the Link To Purchasing Management, and the Purchase Order was created in a prior year.

- **Manage** > **Payment Processing**: Fixed an issue where overflow vouchers didn't appear after reprinting checks.

- **Manage** > **Recurring Payments**: The program now honors the limit where a limit is included.

- **Manage** > **Recurring Payments**: Fixed account rights so that if the user does not have account rights to any detail line in a recurring payment, then the entire recurring payment will be hidden.

- **Reports** > **1099s**: Fixed the 1099 Misc form for year 2019 so that it shows amounts on box 7.

- **View** > **Transaction Inquiry**: Corrected an issue that was preventing a user from viewing some attachments made in Purchasing Management.

- **Manage** > **Unposted Transactions**: Fixed issue with tax, freight, and other charges not carrying over when linking transactions to purchase orders.

- **Manage** > **Unposted Transactions**: When applying a discount to an invoice, the program now calculates and applies the correct values.

- **Enter** > **Transactions**: Fixed the entry so that it brings over the note entered in Purchase Management requests.

- **Manage** > **Unposted Transactions**: Fixed issue where notes, setup information, and projection information was not printing on the input audit report.

- **Manage** > **Unposted Transactions**: Corrected an issue that occurred when applying an existing Distribution, which contained information in the Note tab, the program was not applying the note to the Invoice Note field.

- **Utilities** > **Void Check**: Corrected an issue where multiple checks would merge together, if multiple checks had the same Vendor, Check Number, and Check Date.

Accounts Receivable

- **Manage** > **Unposted Invoices**: Fixed the Invoice Edit report title.

- **Modify** > **Statement Design**: Fixed an issue where users could not remove Images in the Statement report.

- **Manage** > **Payment Processing**: Fixed an error when applying a credit invoice with a negative amount.

- **Manage** > **Payment Processing**: Removed Outstanding total from reports due to misleading calculations.

- **Manage** > **Recurring Charges**: Fixed transferring recurring charges to honor the option to save invoice detail as separate invoices.

- **Reports** > **Monthly Statements**: Fixed the Charges total in the heading.

- **Manage** > **Unposted Invoices**: Fixed ACH file issue where it was using date instead of "AUTOPAYMNT".

Donors And Gifts

- **Reports** > **Analysis**: Fixed an issue in the date range filter that could error when running the report using specific dates.

Fixed Assets

- **Manage** > **Calculate Depreciation**: Added code to correct user input when the date is not formatted correctly.

General Ledger

- **Modify** > **Account Structure**: Fixed to stop unchecking fund from account structure if the only fund is not Fund 0.

- **Reports** > **Budgeted Financial Statement**: Updated the report export option to include opening and closing balances.

- **Modify** > **Special Reports Setup**: Fixed total lines not showing in some special reports when the account heading was not displayed.

- **Modify** > **Special Reports Setup**: Fixed the Preliminary Budget Special Reports to show account groups.

- **Manage** > **Unposted Journals**: Entries hitting Bank Account Management will no longer post to inactive accounts

- **Widgets** > **Budget Comparison**: The General Ledger Home screen widget now shows activity correctly even where there are no Special Reports setup.

- **Modify** > **Year and Periods**: Corrected an issue where a user is trying to switch from a calendar year to a fiscal year.

Payroll

- **Utilities** > **Change Check Dates**: When choosing the option to change check dates, users are no longer limited to select the current year postings.

- **Modify** > **Employee Information**: Fixed an issue where a user was unable to delete Compensations or Deductions.

- **Manage** > **Payroll Processing**: Corrected an issue on paychecks that have used the same distribution multiple times. The check stub and register now show correct totals.

- **Utilities** > **Void Checks**: Fixed an issue which prevented users from voiding a check if there were more than one transaction with the same check number.

Purchasing Management

- **Manage** > **Requests**: Corrected an issue in the Payment Approval process that allowed submitting an invoice without detail lines or amounts.

- **Modify** > **Approval Paths**: Approval Paths setup for use only for Payment Approval, no longer appear when selecting or creating a request.

- **Modify** > **Company Information**: Fixed an issue where "Force Account #'s on Requisitions?" check was not being honored when enabled.

- **Manage** > **Requests**: Users are now allowed to choose a closed period when selecting the Period to encumber the associated funds.

- **Manage** > **Requests**: Attachments placed on a request in Purchasing Management are viewable in AP and PM.

- **Manage** > **Requests**: When a requester creates a purchase order and 1 or more approvers approve the request, the requester can no longer change the vendor.

- **Manage** > **Requests**: Manually closed detail lines on an existing purchase order now closes the purchase order when clicking the Update button.

- **Portal**: Fixed the portal to use the computer's system clock to load the default period when entering a new purchase management request.

Utilities

- **Utilities** > **Ad Hoc Reports**: Fixed scrolling and height of the grid.

August 17, 2021 (Version 12.4.1)

NOTE: (self-hosted) Release 12.4.1 also includes 12.4.0 changes.

Accounts Receivable

- **Manage** > **Unposted Invoices**: Fixed issue where posting invoices to revenue centers in Cash Basis was creating a journal entry.

- **Manage** > **Unposted Invoices**: Fixed to not update the payment amounts twice when processing ACH.

General Ledger

- **Reports** > **Statement of Activities**: Fixed an error message that occurred when running the report.

- **Reports** > **Budgeted Financial Statement**: Fixed error message that occurred when running the report.

Payroll

- **Reports** > **941 Summary**: Fixed an error message that occurred when running the Report.

August 12, 2021 (Version 12.4.0)

Enhancements

Accounts Payable

- **Manage** > **Unposted Transactions**: Added a Preferences option allowing you customize your entry preferences for faster entry. Checkmark just the fields you want to show on the entry screen in the first column, "**Show**". In the second column, "**Skip**", just checkmark any fields that you want to tab over, but still use when needed. Save your settings. Test the results. Return to Preferences to modify anytime you want to make a change.

Accounts Payable Entry Preferences		
Show	**Skip**	**Field**
☑	☐	Invoice Date
☑	☐	Due Date
☐	☐	Discount Type
☐	☐	Discount
☐	☐	Tax
☐	☐	Freight
☐	☐	Other
☑	☑	Details - Add New Lines
☑	☑	Details - Project
☑	☑	Details - Campaign
☑	☑	Details - 1099

Payroll

- **Reports** > **W 2s**: Updated W2 and W3 forms for 2021.

Remittance

- **Reports** > **Detail Remittance List**: The detail reports now include sort by and display Project.

Fixes

Accounts Payable

- **Manage** > **Payment Processing**: Fixed an error when saving a payment (on accrual basis), where the invoice used an account that was not in the current year.

- **Manage** > **Payment Processing**: Fixed an error in the payment processing filter that could result in too many parameters.

Accounts Receivable

- **View** > **Transaction Inquiry**: Fixed the order for invoice details to not change when reprinting invoices.

Bank Account Management

- **Manage** > **Bank Statements**: Creating a new Reconciliation Period no longer adds check marks to outstanding items.

Donors And Gifts

- **Reports** > **Statements**: Changed the query to pull people that have given within the date range selected.

- **Reports** > **Pledge List**: Fixed the report so that it works when there are pledges without sub-donor.

General Ledger

- **Manage** > **Recurring Journals**: When transferring recurring journals, the program no longer shows the entries are out of balance.

- **Reports** > **Budgeted Financial Statement**: Fixed an issue that occurred when changing an account number in the current year. The program no longer breaks the link to previous year.

Portal

- **Portal** > **Accounts Receivable**: Fixed the portal to not allow users to click the "Process Payments" button when the amounts are either zero or negative amounts.

Utilities

- **Utilities** > **Ad Hoc Reports**: Updated the Ad Hoc grid to build dynamically to avoid using old column names.

July 29, 2021 (Version 12.3.0)

Enhancements

Donors And Gift

- **Reports** > **Pledge List**: Added a filter option to "Print Only Subdonors?".

Insurance Billing

- **Modify** > **Employee Information**: Added a Total line to the Insurance grid under Employee Information.

Payroll

- **Reports** > **941 Summary**: Added new Form 941 2021 for second quarter. Also added several downloadable worksheets that can be used to complete the updated Form 941.

- **Modify** > **Tax Table Information**: Updated New York State's payroll withholding rates.

- **Modify** > **Tax Table Information**: Updated Idaho tax tables.

Remittance

- **Enter** > **Remittance**: Remittance Entry now provides a new field to enter pledged amount, along with the existing field for total check amount.

- **Reports** > **Statements**: Added an option to send Remittance Statements without PDF security.

Fixes

Accounts Payable

- **Manage** > **Unposted Transactions** > **Import Transactions**: The import feature now accepts negative values.

- **Manage** > **Payment Processing**: The invoice detail lines on the Check Stub and Check Register now sort the Description alphabetically.

- **Reports** > **Contractor Report**: The Contractor Report now honors selected date range

- **View** > **Transaction Inquiry**: Fixed word wrapping so long invoice numbers would not be truncated.

- **View** > **Transaction Inquiry**: Fixed an error that occurred when reprinting checks without a journal ID.

Accounts Receivable

- **Manage** > **Recurring Charges**: Corrected an issue with AR items that used only numbers for the description so that the unit price and item description would load alongside the detail line when adding it to a recurring charge or invoice.

- **Manage** > **Payment Processing**: Fixed an issue where the Payment Processing reports was returning a No Results message when processing a payment using a discount.

- **Reports** > **Discount Report**: Fixed an issue where the report was not displaying all transactions.

Bank Account Management

- **Manage** > **Bank Statement**: Corrected an issue when reconciling bank statements and using the Parent account and associated Sub-accounts. The program now includes all Parent account activity along with its sub-accounts when reconciling to bank statement.

Deposits On Hand

- **Utilities** > **Inactivate or Renew an Account**: Corrected running report in the background when no transactions are available to inactivate or renew.

Donors And Gifts

- **Reports** > **Analysis** > **Summary**: Fixed an issue where the report was not showing the summary section.

- **Reports** > **Analysis** > **Detail Abbreviated**: Fixed the report to show the correct columns.

- **Reports** > **Gifts List** > **Detail and Summary**: Removed the duplication of donor's address information from the report.

- **Reports** > **Gifts List Summary**: Corrected the title for the Gift List (Summary). It no longer says Gift Detail List.

- **Manage** > **Unposted Gifts**: Corrected Cross Check and Shelby Teller file imports to not include ACH when assigning routing/account numbers.

General Ledger

- **Reports** > **Detail Ledger**: Fixed missing account structure in Detail Ledger export file.

- **Modify** > **Special Reports Setup**: Removed Variable Budget from the Special Reports (Budgeted Financial Statement).

- **Modify** > **Year and Periods**: Corrected error when deleting the only year in a company that has no financial history.

Payroll

- **Modify** > **Employee Information**: Corrected an issue with adding or editing MISC Hours.

- **Modify** > **Employee Information**: Fixed an error that was appearing when adding scheduled time off for Miscellaneous hours when they were set to accrue.

- **Modify** > **Employee Information**: Fixed issue where the program was not enforcing the "Minister Only" setting.

- **Manage** > **Payroll Processing**: Corrected the focus of the cursor when tabbing down the different fields in the Add New Compensation modal.

- **Manage** > **Payroll Processing**: Fixed an error when trying to add a new compensation and the company only has one distribution, and it has already been used in that payroll.

- **Manage** > **Payroll Processing**: Fixed issue when creating distributions for a compensation that is set to use regular pay only so that it uses the same regular pay account in all hidden accounts, and that when processing payroll, only the option for regular pay appears.

Pension Billing

- **Modify** > **Charge Information**: Added checks to delete a charge so that a charge can be deleted when it is not associated with other records or has activity marked as inactive.

- **Modify** > **Appointment Information**: Set the Housing Allowance to round to whole dollar amount when using Parsonage.

- **Modify** > **Appointment Information**: Program no longer automatically adds a Charge when adding a new appointment.

Portal

- **Portal** > **Remittance**: Fixed the bottom section of the online payment screen to reference the correct company when paying remittances in the portal.

Purchasing Management

- **Manage** > **Requests**: Fixed issue where the Period drop down could reset to first option when changing between pages.

- **Manage** > **Requests**: Fixed the Req # field to accept and keep alpha numeric characters.

- **Manage** > **Requests**: Fixed the Filters bar so that it did not become hidden upon running the Print List report.

Remittance

- **View** > **Inquiry**: The Inquiry now includes non-pledged values.

- **Manage** > **Unposted Remittances**: Removed the error notification when there is a zero pledged amount involved.

- **Manage** > **Unposted Remittances**: Corrected an issue when posting remittance. The program now creates a General Ledger journal entry with the correct values, and it posts to the correct bank account based on if it is a manual entry or from the online portal.

Security

- **Security Setup** > **Task Roles**: Corrected tabs security to correct issue with Donors and Gifts security roles.

June 30, 2021 (Version 12.2.1)

Hot Fix (hosted customers) - **Accounts Payable** > **Manage** > **Payment Processing**: Fixed an issue introduced with the 12.2.0 Patch that caused an error when finalizing checks if you were operating on a cash basis.

Enhancements

Accounts Payable

- **Reports** > **Vendor List**: Added a CSV export option.

Accounts Receivable

- **View** > **Transaction Inquiry**: Fixed an issue that caused the scroll bar at the bottom of the list to disappear.

General Ledger

- **Modify** > **Chart of Accounts**: Removed two account fields that are currently not being used: GAAP Restriction Type and Functional Expense Type.

Remittance

- **Modify** > **Activity Information**: Added a Parent column to the Activity Information screed which will show the Parent Activity for linked Sub-activities.

Fixes

Accounts Payable

- **Manage** > **Payments**: Corrected a layout issue on the Check Register display.

- **Manage** > **Payment Processing**: Corrected the Note text layout on the Accounts Payable Check stub. A list type view is now supported.

- **View** > **Transaction Inquiry**: Fixed an issue that caused the scroll bar at the bottom of the list to disappear.

Accounts Receivable

- **Reports** > **Statements:** When sending AR statements without PDF Security selected, the program now does not send instructions for opening the document.

Donors And Gifts

- **Reports** > **Commemoratives List**: Removed header information where no matching data is found.

- **Reports** > **Statements**: Other Tax Amounts now includes the "other tax amounts" correctly.

- **View** > **Posted Gifts**: Deleting a gift now sends correct values to Bank Account Management.

General Ledger

- **Reports** > **Budgeted Financial Statement**: Corrected an Error notification when trying to run the Budget Information report with Include Opening and Ending Balances for each Department Name was selected.

- **Reports** > **Preliminary Budget Report**: Added two columns to the Preliminary Budget Excel export: Variance $ and Variance %.

- **Modify** > **Company Information**: Added phone number option to allow non-U.S. numbers to be entered correctly when non-U.S. country is selected.

Portal

- **Portal**: Improved the Portal View for Firefox users.

- **Portal**: Changed the portal to display Current Hours Available (Hours Remaining from Employee record) when accessing the Payroll Request Time Off section.

Payroll

- **Manage** > **Payroll Processing**: Corrected an issue where emailed Payroll vouchers were not displaying Accrued Time Off Hours.

- **Manage** > **Payroll Processing**: Corrected a calculation issue where the regular pay also includes a bonus type distribution.

Remittance

- **Manage** > **Unposted Remittances**: Corrected an issue where rounding amounts were going to the Activity Bank Account causing the General Ledger Journal to be out of Balance with the Online Payment.

June 17, 2021 (Version 12.1.1)

Fixes

Accounts Payable

- **Reports** > **Aged Analysis:** Fixed an issue when reporting totals for invoices that had multiple detail lines.

General Ledger

- **Reports** > **Statement of Financial Position**: Corrected a red error that occurred when using "Columnar by Fund".

Payroll

- **Manage** > **Payroll Processing**: Corrected an issue where some customers were experiencing problems when reprinting Payroll vouchers.

Portal

- **Portal** > **Accounts Receivable**: Fixed the Accounts Receivable tile in the Home Screen of the Portal to display information for only those revenue centers set to show in the portal.

June 11, 2021 (Version 12.1.0)

Enhancements

Accounts Payable

- **Change** > **Current Financial Settings**: Credit Cards when viewed under Current Financials Settings now show in alphabetical order.

- **View** > **Transaction Inquiry**: Added Filter options "Show Detail Lines with Projects" and "Show Detail Lines without Projects". You can still Select Project(s) and choose to Select all or specific projects.

Accounts Receivable

- **Manage** > **Unposted Invoices**: Added Filter options for ACH transactions.

Payroll

- **Manage** > **Payroll Processing**: MICR Plus vouchers now includes ACH information.

Portal

- **Portal**: The Portal now has an updated look.

Remittance

- **View** > **Inquiry**: Changed the Column titles to better describe listed values.

- **Utilities** > **Import Pledges** > **Import Excel Interface File**: Added an option where users can have the application "Round each pledge amount to the nearest dollar amount".

Fixes

Accounts Payable

- **Manage** > **Credit Card** > **Statements**: Fixed a post back error when switching pages in the Credit Card Reconciliation screen when there are enough transactions to create more than one grid page.

- **Reports** > **Aged Analysis**: The report now includes Tax, Freight, and Other Charges values where they exist.

- **Manage** > **Unposted Transactions**: Corrected an issue where the Person Search modal sometimes duplicated items in the Applications list.

General Ledger

- **Modify** > **Chart of Accounts**: Fixed the Edit Account screen to allow the users to switch back to 'None' for the Functional Expense Type drop down.

- **Enter** > **Manual Journal**: Corrected the manual journal entry where the program was not accepting the system calculated value on the second row.

- **View** > **Posted Journals**: Corrected an error notification that occurred when Filtering on an Amount that had a dollar sign along with a value.

Payroll

- **Reports** > **941 Summary**: Corrected a Form 941 box 7 value issue.

Portal

- **Portal** > **Accounts Receivable**: Error will no longer happen accessing the "Pay Invoices" section in the portal if the user has certain account rights.

- **Portal** > **Login**: The Portal now accept organization type names when logging in.

Purchasing Management

- **Manage** > **Requests**: The Copy option no longer pulls incorrect dates.

Remittance

- **View** > **Inquiry**: For Remittance users that use sub-activities, we fixed the Inquiry list to show all sub-activities indented and below Parent activities.

- **Reports** > **Activity Comparison Report**: For Remittance users that have added Sub-Accounts, the Activity Comparison Report now shows sub-activities indented and below the associated Parent activities.

- **Reports** > **Activity List**: For Remittance Users that have added Sub-Accounts, the Activity List now shows sub-activities indented and below the associated Parent activity

- **Reports** > **Conference Summary Report**: For Remittance Users that have added Sub-Accounts, the Conference Summary Report now shows sub-activities indented and below the associated Parent

- **Reports** > **Detail Remittance List**: The Sub-activity report no longer duplicates the Church Name.

- **Reports** > **Status Reports**: For Remittance Users that have added Sub-Accounts, the Status Report now shows sub-activities indented and below the associated Parent activity.

May 26, 2021 (Version 12.0.1)

Fixes

Payroll

Compensations: A Hot Fix was applied to resolve an issue where manually created Compensations were not showing or available in reports. This only affected Hosted customers with version 12.0.0.

(See the 12.0 release notes below.)

May 26, 2021 (Version 12.0)

Enhancements

Accounts Receivable

- **Modify** > **Statement Design** and **Invoice Design**: Added Bill To Alternated ID and Customer Alternate ID options to the Items list under the Heading/Footing tab.

Remittance

- **Modify** > **Company Preferences** > **Online Column Options**: New Feature for the Remittance Portal.

  You now have the ability to modify the Remittance Portal layout as follows:

  - You can hide any of the existing columns, except for Payments.

  - You can change the name of any of the existing columns, except for Payments.

  - Just open **Remittance**, **Modify**, **Company Preferences**

  - Click the **Online Column Options** tab

  - To hide a column, just delete the column description

  - To modify a column, just change the description

  - Click the **Update** button when finished

- **Portal**: Updated the Billing Information section in the portal to just one name field, versus having a First and Last Name field, so that organizations can process payments with their full organization name. This field will expect the name to be entered as shown on credit card.

Fixes

Accounts Payable

- **Manage** > **Unposted Transactions** > **Import Transaction**: Fixed a rights issue in AP where Admins and users with full rights were blocked from importing transactions.

- **Manage** > **Unposted Transactions**: Corrected the alignment of the Invoice Date, and invoice number fields.

Accounts Receivable

- **General**: Corrected a problem where the Accounts Receivable application was not honoring Account Rights settings.

- **Reports** > **Payment Reports**: The report now including unapplied cash in totals.

- **Reports** > **Aging Period Summary**: The report now shows payments and unapplied cash values correctly.

Donors And Gifts

- **Reports** > **Commemoratives List**: Corrected an issue where clicking Next Page made all commemoratives disappear.

Payroll

- **Modify** > **Compensation**: Removed the Direct Payment of Moving Expenses from the Compensation list. IRS changed the rules on treatment of moving expenses.