

## September 23, 2021 (Version 12.6.0)

**NOTE:** (self-hosted) Release 12.6.0 also includes 12.5.0 and 12.5.1 changes.

### Enhancements

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#### Accounts Payable

- **Enter > Transaction:** Added an option "Allow Duplicate Invoices" to Modify > Company Information, which allows or restricts the use of Duplicate invoice numbers. The default setting allows duplicate invoice numbers. Un-selecting this new option completely restricts using a previous entry for a selected Vendor and Invoice number combination. However, a duplicate is accepted if selecting Adjustment for the transaction. Also, existing Recurring Invoices that are using the same invoice number are allowed to post.

#### Accounts Receivable

- **Manage > Unposted Invoices > Filters:** Added new Preferences feature, which allows users to hide and/or skip certain data field on the invoice entry screen. (Skip: When using Tab these fields will be Skipped over. Meaning fewer clicks are required.)

#### Donors And Gifts

- **Enter > Gift:** Added Address Line 1 to the Person Search grid.
- **Reports > Gift List:** Added options to print Envelope Number and Phone Number in Gift List.
- **Reports > Purpose List:** Added a Sort by Name, or Sort by Purpose code to the Purpose List report, Summary format.

#### General

- **Projects:** Fixed the entry screens so that users can now type up to 9 numbers in the project code field when entering transactions. We also set a limit of 9 digits when creating a new project or editing an existing one under Modify > Project Information.

#### Remittance

- **Modify > Activity Information:** Added new feature for users that do not issue pledges. Users can now mark a Non-Pledge Activity with the Priority option. "Priority Activities" will show by default on Remittance entries internally and on the portal.

Users that have pledges, can also show non-pledged activities on the Entry screen. The non-pledged activities will display on the entry screen and Portal as a group below the pledged activities. Sort order for each group (pledged and non-pledged) is by sequence number.

NOTE: If pledges were created prior to the Pledge Option being removed from an Activity and the Pledge is still active, then it will show as a pledge on the Church record when entering Remittances, even if the Activity is now marked Priority.

- **Utilities > Inactivate or Reactivate Pledges:** One or more Pledges can now be set as Inactive, or Active. Also added "Activity Information" to the Security settings.
- **Remittance > Utilities > Export/Import Appointments:** Added an Export and Import feature for HQ offices that use Remittance, and occasionally need to update a list of Appointment changes. Also added a setting in Security to limit access to this tool.

The Export and Import options are located in Remittance > Utility.

To use the feature:

1. Choose Export.
2. Choose the Export Group: Active, Inactive, or All.
3. Execute the Excel download.

TIP: Export two copies, one for making changes, and one to use if you need to revert back to the current settings.

CAUTION: Only make changes for the import on the following 3 fields:

- Alternate Contact 1
- Alternate Contact 2
- Preferred aka Primary email address

NOTE: The program uses the "Alternate Contacts" record number during the import.

When you have updated the exported file, then proceed to Import.

## Fixes

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### Accounts Payable

- **Reports > Aged Analysis:** The Aged Analysis report now includes Tax, Freight, and Other Charges values where they exist.
- **View > Transaction Inquiry:** Fixed the Transaction Inquiry Report to honor the results when using the Check Amount filter.
- **View > Transaction Inquiry:** Fixed to show the entire account structure when using only departments and viewing credit card transactions.
- **Manage > Unposted Transactions:** Fixed the General Ledger Input Audit report when posting Accounts Payable transactions to sort by the options selected under report preferences.

- **Manage > Unposted Transactions:** Fixed the General Ledger Input Audit report and the Check Register to display the correct check number when the option to 'Reprint Checks' is used.
- **Manage > Unposted Transactions:** Fixed error when deleting unposted invoices that came from Deposits on Hand.
- **Utilities > Void Checks:** Corrected an issue where "Add to Grid" returned a red error about the amount being wrong when combining amounts if the vendor has multiple checks in the same run.

## Accounts Receivable

- **Modify > Statement Design:** Fixed a data overlap issue on the Invoice and on the Statement Design when the font size exceeds 11 points.
- **Reports > Monthly Statements:** Fixed the Charges total in heading.
- **Reports > Monthly Statements:** Fixed the to only display the "Balance Forward" line only once in the statement body.

## Fixed Assets

- **Reports > Selections And Listings:** Fixed the text wrapping in the report.

## General Ledger

- **Modify > Special Reports Setup:** Fixed the Preliminary Budget Report under Special Reports so that it shows account groups.
- **Manage > Unposted Journals:** Removed unnecessary icons from the drill down Attachment tab.
- **Manage > Unposted Journals:** Fixed "server request timed out" error in unposted journals.

## Payroll

- **Manage > Payroll Processing:** Fixed an issue where Salary employee hours were not properly imported when there were ONLY time off hours recorded in the Timeclock Import.
- **Manage > Payroll Processing:** Fixed to allow for a check to be processed.
- **Reports > Workers Compensation Report:** Fixed the report to not include the Employer Health Care Value amounts.

## Portal

- **Purchasing Management > Requests:** Fixed the portal to honor the option to force account number on requisitions.
- **Purchasing Management > Requests:** Corrected an issue where submitting a PO request that is under the Minimum required amount for approval. It no longer creates an Approved PO with no General Ledger account information.

## Purchasing Management

- **Manage > Requests:** Fixed an issue where any user with access to Purchasing Management could edit PO/Request no matter what Approval Path is used.
- **Manage > Requests:** Selecting Approved from the dropdown on the Purchase Order Detail screen no longer causes an error.

## Remittance

- **Enter > Remittance:** Fixed the remittance entry screen to ignore blank lines before updating.

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## September 15, 2021 (Version 12.5.1)

### Fixes

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#### Accounts Payable

- **Enter > Transactions:** Corrected the field layout in the Accounts Payable Enter Transaction screen when using the Payment Approval feature in Purchasing Management.
- **Enter > Transactions:** Corrected an issue when clicking the green plus icon that occurred when using a company with no funds.
- **Utilities > Void Checks:** Corrected an error and calculation problem when user is trying to void a list of check numbers.

## September 8, 2021 (Version 12.5.0)

### Enhancements

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#### Accounts Payable

- **Reports > 1099s:** Updated 1099 and 1096 forms for the year 2021.

#### Loan Processing

- **Reports > 1098s:** Updated 1098's for the year 2021.

#### Payroll

- **Modify > Tax Table Information:** Updated withholding tax tables for the state of OHIO. The effective date is September 1.

### Fixes

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#### Accounts Payable

- **Modify > Company Information:** Corrected an issue that occurred when clicking the Link To Purchasing Management, and the Purchase Order was created in a prior year.
- **Manage > Payment Processing:** Fixed an issue where overflow vouchers didn't appear after reprinting checks.
- **Manage > Recurring Payments:** The program now honors the limit where a limit is included.
- **Manage > Recurring Payments:** Fixed account rights so that if the user does not have account rights to any detail line in a recurring payment, then the entire recurring payment will be hidden.
- **Reports > 1099s:** Fixed the 1099 Misc form for year 2019 so that it shows amounts on box 7.
- **View > Transaction Inquiry:** Corrected an issue that was preventing a user from viewing some attachments made in Purchasing Management.
- **Manage > Unposted Transactions:** Fixed issue with tax, freight, and other charges not carrying over when linking transactions to purchase orders.
- **Manage > Unposted Transactions:** When applying a discount to an invoice, the program now calculates and applies the correct values.
- **Enter > Transactions:** Fixed the entry so that it brings over the note entered in Purchase Management requests.

- **Manage > Unposted Transactions:** Fixed issue where notes, setup information, and projection information was not printing on the input audit report.
- **Manage > Unposted Transactions:** Corrected an issue that occurred when applying an existing Distribution, which contained information in the Note tab, the program was not applying the note to the Invoice Note field.
- **Utilities > Void Check:** Corrected an issue where multiple checks would merge together, if multiple checks had the same Vendor, Check Number, and Check Date.

## Accounts Receivable

- **Manage > Unposted Invoices:** Fixed the Invoice Edit report title.
- **Modify > Statement Design:** Fixed an issue where users could not remove Images in the Statement report.
- **Manage > Payment Processing:** Fixed an error when applying a credit invoice with a negative amount.
- **Manage > Payment Processing:** Removed Outstanding total from reports due to misleading calculations.
- **Manage > Recurring Charges:** Fixed transferring recurring charges to honor the option to save invoice detail as separate invoices.
- **Reports > Monthly Statements:** Fixed the Charges total in the heading.
- **Manage > Unposted Invoices:** Fixed ACH file issue where it was using date instead of "AUTOPAYMNT".

## Donors And Gifts

- **Reports > Analysis:** Fixed an issue in the date range filter that could error when running the report using specific dates.

## Fixed Assets

- **Manage > Calculate Depreciation:** Added code to correct user input when the date is not formatted correctly.

## General Ledger

- **Modify > Account Structure:** Fixed to stop unchecking fund from account structure if the only fund is not Fund 0.
- **Reports > Budgeted Financial Statement:** Updated the report export option to include opening and closing balances.

- **Modify > Special Reports Setup:** Fixed total lines not showing in some special reports when the account heading was not displayed.
- **Modify > Special Reports Setup:** Fixed the Preliminary Budget Special Reports to show account groups.
- **Manage > Unposted Journals:** Entries hitting Bank Account Management will no longer post to inactive accounts
- **Widgets > Budget Comparison:** The General Ledger Home screen widget now shows activity correctly even where there are no Special Reports setup.
- **Modify > Year and Periods:** Corrected an issue where a user is trying to switch from a calendar year to a fiscal year.

## Payroll

- **Utilities > Change Check Dates:** When choosing the option to change check dates, users are no longer limited to select the current year postings.
- **Modify > Employee Information:** Fixed an issue where a user was unable to delete Compensations or Deductions.
- **Manage > Payroll Processing:** Corrected an issue on paychecks that have used the same distribution multiple times. The check stub and register now show correct totals.
- **Utilities > Void Checks:** Fixed an issue which prevented users from voiding a check if there were more than one transaction with the same check number.

## Purchasing Management

- **Manage > Requests:** Corrected an issue in the Payment Approval process that allowed submitting an invoice without detail lines or amounts.
- **Modify > Approval Paths:** Approval Paths setup for use only for Payment Approval, no longer appear when selecting or creating a request.
- **Modify > Company Information:** Fixed an issue where "Force Account #'s on Requisitions?" check was not being honored when enabled.
- **Manage > Requests:** Users are now allowed to choose a closed period when selecting the Period to encumber the associated funds.
- **Manage > Requests:** Attachments placed on a request in Purchasing Management are viewable in AP and PM.
- **Manage > Requests:** When a requester creates a purchase order and 1 or more approvers approve the request, the requester can no longer change the vendor.



- **Manage > Requests:** Manually closed detail lines on an existing purchase order now closes the purchase order when clicking the Update button.
- **Portal:** Fixed the portal to use the computer's system clock to load the default period when entering a new purchase management request.

## Utilities

- **Utilities > Ad Hoc Reports:** Fixed scrolling and height of the grid.

## August 17, 2021 (Version 12.4.1)

**NOTE:** (self-hosted) Release 12.4.1 also includes 12.4.0 changes.

### Fixes

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#### Accounts Receivable

- **Manage > Unposted Invoices:** Fixed issue where posting invoices to revenue centers in Cash Basis was creating a journal entry.
- **Manage > Unposted Invoices:** Fixed to not update the payment amounts twice when processing ACH.

#### General Ledger

- **Reports > Statement of Activities:** Fixed an error message that occurred when running the report.
- **Reports > Budgeted Financial Statement:** Fixed error message that occurred when running the report.

#### Payroll

- **Reports > 941 Summary:** Fixed an error message that occurred when running the Report.

## August 12, 2021 (Version 12.4.0)

### Enhancements

#### Accounts Payable

- **Manage > Unposted Transactions:** Added a Preferences option allowing you customize your entry preferences for faster entry. Checkmark just the fields you want to show on the entry screen in the first column, "**Show**". In the second column, "**Skip**", just checkmark any fields that you want to tab over, but still use when needed. Save your settings. Test the results. Return to Preferences to modify anytime you want to make a change.

Accounts Payable Entry Preferences		
Show	Skip	Field
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Invoice Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Due Date
<input type="checkbox"/>	<input type="checkbox"/>	Discount Type
<input type="checkbox"/>	<input type="checkbox"/>	Discount
<input type="checkbox"/>	<input type="checkbox"/>	Tax
<input type="checkbox"/>	<input type="checkbox"/>	Freight
<input type="checkbox"/>	<input type="checkbox"/>	Other
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Details - Add New Lines
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Details - Project
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Details - Campaign
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Details - 1099

#### Payroll

- **Reports > W 2s:** Updated W2 and W3 forms for 2021.

#### Remittance

- **Reports > Detail Remittance List:** The detail reports now include sort by and display Project.

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## Fixes

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### Accounts Payable

- **Manage > Payment Processing:** Fixed an error when saving a payment (on accrual basis), where the invoice used an account that was not in the current year.
- **Manage > Payment Processing:** Fixed an error in the payment processing filter that could result in too many parameters.

### Accounts Receivable

- **View > Transaction Inquiry:** Fixed the order for invoice details to not change when reprinting invoices.

### Bank Account Management

- **Manage > Bank Statements:** Creating a new Reconciliation Period no longer adds check marks to outstanding items.

### Donors And Gifts

- **Reports > Statements:** Changed the query to pull people that have given within the date range selected.
- **Reports > Pledge List:** Fixed the report so that it works when there are pledges without sub-donor.

### General Ledger

- **Manage > Recurring Journals:** When transferring recurring journals, the program no longer shows the entries are out of balance.
- **Reports > Budgeted Financial Statement:** Fixed an issue that occurred when changing an account number in the current year. The program no longer breaks the link to previous year.

### Portal

- **Portal > Accounts Receivable:** Fixed the portal to not allow users to click the "Process Payments" button when the amounts are either zero or negative amounts.

### Utilities

- **Utilities > Ad Hoc Reports:** Updated the Ad Hoc grid to build dynamically to avoid using old column names.

## July 29, 2021 (Version 12.3.0)

### Enhancements

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#### Donors And Gift

- **Reports > Pledge List:** Added a filter option to "Print Only Subdonors?".

#### Insurance Billing

- **Modify > Employee Information:** Added a Total line to the Insurance grid under Employee Information.

#### Payroll

- **Reports > 941 Summary:** Added new Form 941 2021 for second quarter. Also added several downloadable worksheets that can be used to complete the updated Form 941.
- **Modify > Tax Table Information:** Updated New York State's payroll withholding rates.
- **Modify > Tax Table Information:** Updated Idaho tax tables.

#### Remittance

- **Enter > Remittance:** Remittance Entry now provides a new field to enter pledged amount, along with the existing field for total check amount.
- **Reports > Statements:** Added an option to send Remittance Statements without PDF security.

### Fixes

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#### Accounts Payable

- **Manage > Unposted Transactions > Import Transactions:** The import feature now accepts negative values.
- **Manage > Payment Processing:** The invoice detail lines on the Check Stub and Check Register now sort the Description alphabetically.
- **Reports > Contractor Report:** The Contractor Report now honors selected date range
- **View > Transaction Inquiry:** Fixed word wrapping so long invoice numbers would not be truncated.
- **View > Transaction Inquiry:** Fixed an error that occurred when reprinting checks without a journal ID.

## Accounts Receivable

- **Manage > Recurring Charges:** Corrected an issue with AR items that used only numbers for the description so that the unit price and item description would load alongside the detail line when adding it to a recurring charge or invoice.
- **Manage > Payment Processing:** Fixed an issue where the Payment Processing reports was returning a No Results message when processing a payment using a discount.
- **Reports > Discount Report:** Fixed an issue where the report was not displaying all transactions.

## Bank Account Management

- **Manage > Bank Statement:** Corrected an issue when reconciling bank statements and using the Parent account and associated Sub-accounts. The program now includes all Parent account activity along with its sub-accounts when reconciling to bank statement.

## Deposits On Hand

- **Utilities > Inactivate or Renew an Account:** Corrected running report in the background when no transactions are available to inactivate or renew.

## Donors And Gifts

- **Reports > Analysis > Summary:** Fixed an issue where the report was not showing the summary section.
- **Reports > Analysis > Detail Abbreviated:** Fixed the report to show the correct columns.
- **Reports > Gifts List > Detail and Summary:** Removed the duplication of donor's address information from the report.
- **Reports > Gifts List Summary:** Corrected the title for the Gift List (Summary). It no longer says Gift Detail List.
- **Manage > Unposted Gifts:** Corrected Cross Check and Shelby Teller file imports to not include ACH when assigning routing/account numbers.

## General Ledger

- **Reports > Detail Ledger:** Fixed missing account structure in Detail Ledger export file.
- **Modify > Special Reports Setup:** Removed Variable Budget from the Special Reports (Budgeted Financial Statement).
- **Modify > Year and Periods:** Corrected error when deleting the only year in a company that has no financial history.

## Payroll

- **Modify > Employee Information:** Corrected an issue with adding or editing MISC Hours.
- **Modify > Employee Information:** Fixed an error that was appearing when adding scheduled time off for Miscellaneous hours when they were set to accrue.
- **Modify > Employee Information:** Fixed issue where the program was not enforcing the "Minister Only" setting.
- **Manage > Payroll Processing:** Corrected the focus of the cursor when tabbing down the different fields in the Add New Compensation modal.
- **Manage > Payroll Processing:** Fixed an error when trying to add a new compensation and the company only has one distribution, and it has already been used in that payroll.
- **Manage > Payroll Processing:** Fixed issue when creating distributions for a compensation that is set to use regular pay only so that it uses the same regular pay account in all hidden accounts, and that when processing payroll, only the option for regular pay appears.

## Pension Billing

- **Modify > Charge Information:** Added checks to delete a charge so that a charge can be deleted when it is not associated with other records or has activity marked as inactive.
- **Modify > Appointment Information:** Set the Housing Allowance to round to whole dollar amount when using Parsonage.
- **Modify > Appointment Information:** Program no longer automatically adds a Charge when adding a new appointment.

## Portal

- **Portal > Remittance:** Fixed the bottom section of the online payment screen to reference the correct company when paying remittances in the portal.

## Purchasing Management

- **Manage > Requests:** Fixed issue where the Period drop down could reset to first option when changing between pages.
- **Manage > Requests:** Fixed the Req # field to accept and keep alpha numeric characters.
- **Manage > Requests:** Fixed the Filters bar so that it did not become hidden upon running the Print List report.

## Remittance

- **View > Inquiry:** The Inquiry now includes non-pledged values.
- **Manage > Unposted Remittances:** Removed the error notification when there is a zero pledged amount involved.
- **Manage > Unposted Remittances:** Corrected an issue when posting remittance. The program now creates a General Ledger journal entry with the correct values, and it posts to the correct bank account based on if it is a manual entry or from the online portal.

## Security

- **Security Setup > Task Roles:** Corrected tabs security to correct issue with Donors and Gifts security roles.



## June 30, 2021 (Version 12.2.1)

**Hot Fix** (hosted customers) - **Accounts Payable > Manage > Payment Processing**: Fixed an issue introduced with the 12.2.0 Patch that caused an error when finalizing checks if you were operating on a cash basis.

### Enhancements

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#### Accounts Payable

- **Reports > Vendor List**: Added a CSV export option.

#### Accounts Receivable

- **View > Transaction Inquiry**: Fixed an issue that caused the scroll bar at the bottom of the list to disappear.

#### General Ledger

- **Modify > Chart of Accounts**: Removed two account fields that are currently not being used: GAAP Restriction Type and Functional Expense Type.

#### Remittance

- **Modify > Activity Information**: Added a Parent column to the Activity Information screen which will show the Parent Activity for linked Sub-activities.

### Fixes

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#### Accounts Payable

- **Manage > Payments**: Corrected a layout issue on the Check Register display.
- **Manage > Payment Processing**: Corrected the Note text layout on the Accounts Payable Check stub. A list type view is now supported.
- **View > Transaction Inquiry**: Fixed an issue that caused the scroll bar at the bottom of the list to disappear.

#### Accounts Receivable

- **Reports > Statements**: When sending AR statements without PDF Security selected, the program now does not send instructions for opening the document.

#### Donors And Gifts

- **Reports > Commemoratives List**: Removed header information where no matching data is found.

- **Reports > Statements:** Other Tax Amounts now includes the "other tax amounts" correctly.
- **View > Posted Gifts:** Deleting a gift now sends correct values to Bank Account Management.

## General Ledger

- **Reports > Budgeted Financial Statement:** Corrected an Error notification when trying to run the Budget Information report with Include Opening and Ending Balances for each Department Name was selected.
- **Reports > Preliminary Budget Report:** Added two columns to the Preliminary Budget Excel export: Variance \$ and Variance %.
- **Modify > Company Information:** Added phone number option to allow non-U.S. numbers to be entered correctly when non-U.S. country is selected.

## Portal

- **Portal:** Improved the Portal View for Firefox users.
- **Portal:** Changed the portal to display Current Hours Available (Hours Remaining from Employee record) when accessing the Payroll Request Time Off section.

## Payroll

- **Manage > Payroll Processing:** Corrected an issue where emailed Payroll vouchers were not displaying Accrued Time Off Hours.
- **Manage > Payroll Processing:** Corrected a calculation issue where the regular pay also includes a bonus type distribution.

## Remittance

- **Manage > Unposted Remittances:** Corrected an issue where rounding amounts were going to the Activity Bank Account causing the General Ledger Journal to be out of Balance with the Online Payment.

## June 17, 2021 (Version 12.1.1)

### Fixes

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#### Accounts Payable

- **Reports > Aged Analysis:** Fixed an issue when reporting totals for invoices that had multiple detail lines.

#### General Ledger

- **Reports > Statement of Financial Position:** Corrected a red error that occurred when using "Columnar by Fund".

#### Payroll

- **Manage > Payroll Processing:** Corrected an issue where some customers were experiencing problems when reprinting Payroll vouchers.

#### Portal

- **Portal > Accounts Receivable:** Fixed the Accounts Receivable tile in the Home Screen of the Portal to display information for only those revenue centers set to show in the portal.

## June 11, 2021 (Version 12.1.0)

### Enhancements

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#### Accounts Payable

- **Change > Current Financial Settings:** Credit Cards when viewed under Current Financials Settings now show in alphabetical order.
- **View > Transaction Inquiry:** Added Filter options "Show Detail Lines with Projects" and "Show Detail Lines without Projects". You can still Select Project(s) and choose to Select all or specific projects.

#### Accounts Receivable

- **Manage > Unposted Invoices:** Added Filter options for ACH transactions.

#### Payroll

- **Manage > Payroll Processing:** MICR Plus vouchers now includes ACH information.

#### Portal

- **Portal:** The Portal now has an updated look.

#### Remittance

- **View > Inquiry:** Changed the Column titles to better describe listed values.
- **Utilities > Import Pledges > Import Excel Interface File:** Added an option where users can have the application "Round each pledge amount to the nearest dollar amount".

### Fixes

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#### Accounts Payable

- **Manage > Credit Card > Statements:** Fixed a post back error when switching pages in the Credit Card Reconciliation screen when there are enough transactions to create more than one grid page.
- **Reports > Aged Analysis:** The report now includes Tax, Freight, and Other Charges values where they exist.
- **Manage > Unposted Transactions:** Corrected an issue where the Person Search modal sometimes duplicated items in the Applications list.

## General Ledger

- **Modify > Chart of Accounts:** Fixed the Edit Account screen to allow the users to switch back to 'None' for the Functional Expense Type drop down.
- **Enter > Manual Journal:** Corrected the manual journal entry where the program was not accepting the system calculated value on the second row.
- **View > Posted Journals:** Corrected an error notification that occurred when Filtering on an Amount that had a dollar sign along with a value.

## Payroll

- **Reports > 941 Summary:** Corrected a Form 941 box 7 value issue.

## Portal

- **Portal > Accounts Receivable:** Error will no longer happen accessing the "Pay Invoices" section in the portal if the user has certain account rights.
- **Portal > Login:** The Portal now accept organization type names when logging in.

## Purchasing Management

- **Manage > Requests:** The Copy option no longer pulls incorrect dates.

## Remittance

- **View > Inquiry:** For Remittance users that use sub-activities, we fixed the Inquiry list to show all sub-activities indented and below Parent activities.
- **Reports > Activity Comparison Report:** For Remittance users that have added Sub-Accounts, the Activity Comparison Report now shows sub-activities indented and below the associated Parent activities.
- **Reports > Activity List:** For Remittance Users that have added Sub-Accounts, the Activity List now shows sub-activities indented and below the associated Parent activity
- **Reports > Conference Summary Report:** For Remittance Users that have added Sub-Accounts, the Conference Summary Report now shows sub-activities indented and below the associated Parent
- **Reports > Detail Remittance List:** The Sub-activity report no longer duplicates the Church Name.
- **Reports > Status Reports:** For Remittance Users that have added Sub-Accounts, the Status Report now shows sub-activities indented and below the associated Parent activity.

## May 26, 2021 (Version 12.0.1)

### Fixes

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#### Payroll

**Compensations:** A Hot Fix was applied to resolve an issue where manually created Compensations were not showing or available in reports. This only affected Hosted customers with version 12.0.0.

(See the 12.0 release notes below.)

## May 26, 2021 (Version 12.0)

### Enhancements

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#### Accounts Receivable

- **Modify > Statement Design and Invoice Design:** Added Bill To Alternated ID and Customer Alternate ID options to the Items list under the Heading/Footing tab.

#### Remittance

- **Modify > Company Preferences > Online Column Options:** New Feature for the Remittance Portal.

You now have the ability to modify the Remittance Portal layout as follows:

- You can hide any of the existing columns, except for Payments.
  - You can change the name of any of the existing columns, except for Payments.
  - Just open **Remittance, Modify, Company Preferences**
  - Click the **Online Column Options** tab
  - To hide a column, just delete the column description
  - To modify a column, just change the description
  - Click the **Update** button when finished
- **Portal:** Updated the Billing Information section in the portal to just one name field, versus having a First and Last Name field, so that organizations can process payments with their full organization name. This field will expect the name to be entered as shown on credit card.

### Fixes

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#### Accounts Payable

- **Manage > Unposted Transactions > Import Transaction:** Fixed a rights issue in AP where Admins and users with full rights were blocked from importing transactions.
- **Manage > Unposted Transactions:** Corrected the alignment of the Invoice Date, and invoice number fields.

## Accounts Receivable

- **General:** Corrected a problem where the Accounts Receivable application was not honoring Account Rights settings.
- **Reports > Payment Reports:** The report now including unapplied cash in totals.
- **Reports > Aging Period Summary:** The report now shows payments and unapplied cash values correctly.

## Donors And Gifts

- **Reports > Commemoratives List:** Corrected an issue where clicking Next Page made all commemoratives disappear.

## Payroll

- **Modify > Compensation:** Removed the Direct Payment of Moving Expenses from the Compensation list. IRS changed the rules on treatment of moving expenses.



## May 6, 2021 (Version 11.3)

### Enhancements

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#### Accounts Receivable

- **Manage > Unposted Invoices:** Added an option to Import Transactions from an Excel file.

#### Bank Account Management

- **Modify > Bank Account Information:** Added a new option "Roll up Sub Accounts?", which allows users to have one bank account along with additional sub-accounts. In General Ledger Reports, users can take advantage of the existing options of showing or summing up sub-accounts. Bank Account management now allows the same type of option, where the Bank Account Reconciliation takes place in the "parent" account.

### Fixes

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#### Accounts Payable

- **Manage > Unposted Credit Card Transactions:** Fixed the Edit Report to display 1099 codes.
- **Manage > Payment Processing:** Corrected the net amount on MICR checks stubs when using discounts, Tax, Freight, and Other.
- **Manage > Recurring Payments:** The Edit Report no longer excludes existing values for Tax, Shipping, and Other charges.
- **Manage > Unposted Transactions:** Corrected the AP Total in the GL Input Audit report to include amounts from the "Send EFT to Manage Payments" transactions.
- **Manage > Unposted Transactions:** Corrected an Accounts Payable Import issue where the import file contained duplicate vendors and / or duplicate Invoice Numbers.
- **Manage > Unposted Transactions:** The Import Transactions for Invoices was corrected to include multiple lines when including an invoice number.

#### Accounts Receivable

- **Accounts Receivable:** Corrected a problem where the Accounts Receivable application was not honoring Account Rights settings.
- **Manage > Recurring Charges:** Fixed the Payment Schedule Date filter to work properly.

- **Manage > Recurring Charges:** Corrected the Item Search modal to prevent it from displaying items not marked to be included in recurring charges.
- **Reports > Sales Report:** Changed to display a message "Criteria Did Not Return Any Results" when no valid results were found.
- **Modify > Statement Design:** Newly added images to Statement Design and Invoice Design formats are now being retained after user deletes an existing design format.

## Donors And Gifts

- **Reports > Statements:** Corrected the values showing under the "Other Amount" column.
- **Modify > Statement Design:** Fixed the Donor Name field in the statement design so that it no longer displays Person ID and salutation.

## General Ledger

- **Modify > Budget Information:** Corrected an issue where the Budget Import tool was not allowing an annual distribution correctly.

Now the import program works as follows:

\* If no values are given for any period, the Annual Budget will be evenly distributed by period with any rounding being added to first period.

\* If a value is given for any period, then the distribution type will be "By Period", if no prior distribution type exists. This will not override the prior distribution type if one exists. Also, if the distribution type is "By Period", the "Annual Budget" column will be ignored.

\* The import will either be "By Period" or "Annual"

- **Modify > Chart of Accounts:** General Ledger's Modify Budget Information Report has been corrected to show correct Positive / Negative figures in the Current Budget column.
- **Modify > Chart of Accounts:** Fixed so that if an account is edited on a page other than page 1, it will not take the user back to the first page on the accounts grid upon updating.
- **Reports > Functional Expense Report:** In the Functional Expense Setup, Step 4, the program was not allowing the use of decimals in Percentages.
- **Manage > Unposted Journals:** Fixed so that the Reverse Only, Copy Only, and Reverse & Copy no longer return an error when the Note is close to 4,096 characters.
- **Reports > Financial Spreadsheet:** Corrected the report columns to display the amounts under the correct periods when there is no Audit period.
- **Reports > Statement of Financial Position:** Corrected the Statement of Financial Position "Suppress Zero Balances" option to work with the option "Columnar By Fund Name?".

- **Reports > Statement of Financial Position:** Corrected the Columnar by Fund report so that Column Headers are wrapping properly.
- **Reports > Statement of Financial Position:** Corrected a layout issue when exporting the Columnar by Period report to Excel.
- **Manage > Unposted Journals:** The Journal Edit Report "Change Appearance Settings" are now working correctly under Options.
- **Manage > Unposted Journals:** Fixed account rights to honor specific company.

## Payroll

- **View > Earnings Inquiry:** Corrected a layout issue on checks and vouchers, where overlapping occurred.
- **View > Earnings Inquiry:** Corrected the calculation for Available Time Off when reprinting Vouchers or Checks.
- **Manage > Payroll Processing:** Fixed the "#of Days Worked" field in the Check Information modal to properly calculate the amount of days worked when entering the date format as MMDD and then tabbing away.
- **Manage > Payroll Processing:** Running the Payroll Edit Report now includes the Time and Date along with Page Numbers at the bottom of the report.
- **Reports > Workers Compensation:** The report no longer includes blank pages between each printed page.

## Remittance

- **Reports > Statements:** Corrected an issue where "Receipts To Date" was not including all Remittance history.
- **Enter > Remittance:** When adding an additional Activity row, the program no longer puts it at the top of the grid.

## Utilities

- **Utilities > Combine Duplicates:** Corrected an issue where the program was not combining church records properly in Remittance.

## March 31, 2021 (Version 11.2.0)

### Enhancements

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#### Accounts Receivable

- **Reports > Monthly Statements:** Added option to send statements via email without securing the PDF.

#### Payroll

- **Reports > 941 Summary:** Added 941 forms for 2021. E-Filing coming soon.

### Fixes

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#### Accounts Payable

- **Manage > Payment Processing:** Fixed MICR check to honor the option to 'Print Summarized Invoice on Check Stubs' when selected.
- **Manage > Payment Processing:** Fixed the 'First Check #' field in the Check Information modal when processing checks to not allow alphanumeric characters.
- **Manage > Payment Processing:** Corrected Payment Processing so that it did not generate an empty zip file download when processing MICR vouchers and the option to 'Print Emailed Vouchers' is unselected.
- **Reports > 1099s:** Added the ability to filter 1099 vendors by adding two new fields to the Misc category so that it is possible to filter by minimum amounts in Box 1 "Rents" and/or Box 2 "Royalties".
- **Reports > Aged Analysis:** Fixed the Aged Analysis report to include EFTs when using 'by Date' or 'by Period'. This applies to the EFTs that go directly to Manage > Payment Processing.
- **Enter > Transaction:** Name Search model now keeps correct focus.

#### Accounts Receivable

- **Manage > Payment Processing:** Adding a new ACH account in within the payment entry screen no longer produces an error.
- **Manage > Recurring Charges:** The program now posts to General Ledger correctly even if the charge contains zero quantity.
- **Reports > Monthly Statements:** Corrected statements to show the Customer name on invoice description only when it is different than the Bill To.

- **Manage > Unposted Invoices:** Fixed Unposted Invoices so that it properly handles the editing of an existing invoice after the option to 'Save Invoice Detail as Separate Invoices' has been selected.

## Fixed Assets

- **Reports > Selections And Listings:** Fixed the Selections And Listings report builder to populate the correct report(s) when the Excel export is selected.

## Donors And Gifts

- **View > Posted Gifts:** View Posted Gifts screen's sort by column now displays data correctly.
- **Widgets:** Corrected the Gifts Pledges widget so that it would no longer become unavailable if the user switched it for another widget.

## General Ledger

- **Modify > Budget Information:** Corrected an issue with the Export Budget Report where one level was not summing correctly.
- **Reports > Chart of Accounts:** Fixed the Chart of Accounts report to be able to display results when filtering by inactive account.

## Payroll

- **Manage > Payroll Processing:** Pay stub now correctly shows accrued hours when Maximum has occurred.
- **Manage > Payroll Processing:** Corrected issue for MICR checks where the last 4 digits of the Social Security number printed zeros.

## Purchasing Management

- **Manage > Requests:** Corrected the handling of a redirect from the Purchasing Management request email notification back to the application if the request has been deleted. This will no longer cause an error.

## Remittance

- **Modify > Statement Design:** Corrected issue that reported an error when adding an image to the Remittance Statement design.

## March 16, 2021 (Version 11.1.0)

### Enhancements

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#### Accounts Payable

- **Manage > Unposted Transactions:** Users can now import invoices into the Accounts Payable Application using an Excel file.

#### Remittance

- **Enter > Remittance:** Remittance now supports sub-activities. Values entered to a sub-activity will go towards satisfying the parent activity.
- **Reports > Statements:** Remittance Statement now supports showing values applied to sub-activities and those values will go towards satisfying the parent activities' pledge amounts.
- **Modify > Activity Information:** Remittances now provides a location to define Parent and associated sub-activities.

#### Security

- **Security:** When logging into Shelby Financials each user must supply an active email address if one does not exist.

### Fixes

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#### Accounts Payable

- **Manage > Payment Processing:** MICR checks no longer strip out punctuation and spaces from phone numbers.
- **View > Transactions Inquiry:** Removed a User Name where no user is selected.
- **View > Transaction Inquiry:** Fixed a security setting which was allowing users access to create Credit Card Transactions.
- **Modify > Vendor Information:** Fixed Vendor Information so that records that are already associated with Accounts Payable (even if marked inactive) no longer appear in the Add New Vendor modal.
- **Reports > 1099s:** Fixed a 1099 E-File issue which was not allowing long vendor names.
- **Reports > 1099s:** Fixed Georgia State's information needed in Box 6 on Form 1099.

## Donors And Gifts

- **Manage > Unposted Gifts:** Fixed an issue that was causing some transactions coming from Donors and Gifts to populate the wrong Bank Account Management account.

## General Ledger

- **Manage > Unposted Journals:** Fixed an issue where General Ledger was allowing entries with zero values in both Debit and Credit rows.
- **Manage > Unposted Journals:** Fixed an issue with the General Ledger Excel import file that occurred if an imported row contained zeros.

## Loan Processing

- **Utilities > Post Invoices:** Fixed the issue affecting the Present Loan Amount where it was showing to be the same amount as displayed under Past Due Principal.
- **Modify > Preferences:** Corrected an Error message if application is running on a Cash Basis.

## Payroll

- **Manage > Payroll Processing:** MICR checks no longer strip out punctuation and spaces from phone numbers.
- **Manage > Manual Checks:** Fixed Manual Check Edit Report and Manual Check Final Register to include non-tax deductible compensation amounts in the Final Totals line under the Compensation column.
- **Reports > ACA Reporting:** The email addresses associated with ACA EFile transactions now upload correctly.

## Pension Billing

- **Modify > Appointee Information:** Housing Allowance amount can now be zero.
- **Modify > Appointee Information:** Pension Billing now allows users to delete new and edited appointments.

## Purchasing Management

- **Manage > Requests > Payment Approval:** Corrected an issue that caused the application to show a check number and check date for unpaid invoices.
- **Portal > Purchasing Management:** Fixed the Portal so that Remaining Budget will not show when it is deselected in Accounts Payable.

## Remittance

- **Reports > Detail Remittance List:** Fixed the report so that when page breaking by first sort, the Alternate ID, Conference #, and Address shows on all records and not just the first church.
- **Modify > Activity Information:** Fixed the filters to no longer get reset after opening/editing an activity.
- **Manage > Pledges:** Fixed a refresh issue with the Person Search modal when clicking Add New Pledge.



## February 26, 2021 (Version 11.0.0)

### Enhancements

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#### General

- **Utilities > Ad Hoc Reports:** Added a description, or Alias, to the columns showing on column headings in the Data Grid view. This makes it easier to use an exported file as well as allows the selection of common named fields from multiple entities. For example, "Name" appears in many entities, but in previous releases the Data Grid only included one column even if multiple like named fields were selected.

#### Payroll

- **Modify > Tax Tables:** Corrected an issue on the Payroll State Tax modal's field "Reduce Tax Basis By" so that the state's taxable basis is not reduced by any amounts entered in this field.

#### Security Setup

- **Users:** Added security feature where administrators and regular users will receive email notifications when a change is made to their Shelby Financials login.

### Fixes

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#### Accounts Payable

- **Manage > Payment Processing:** Corrected an issue where some items were marked "selected" but did not show using some filter settings, were processed. Program now only processes selected and viewable items.
- **Manage > Payment Processing:** Fixed the issue where selected ACH items were included with selected checks. The program only was emailing the first listed voucher and not allowing a reprint.

#### Account Receivable

- **Portal:** Made a change where if a revenue center does not have an online title and description, it will no longer appear in the portal.

#### Bank Account Management

- **Manage > Bank Statements:** Corrected an issue that occurred during reconciliation when user changed the Statement Period field. Program now refreshes the screen so correct values are displayed.

- **View > All Items > Add New Item:** Corrected issue where a new item was not always showing, and therefore not included in the calculations.

## Donors And Gifts

- **Reports > Giving List:** When including Purposes for the report, the program now produces a page including the totals for selected purposes.

## Payroll

- **Manage > Payroll Processing:** Fixed emailed and re-printed vouchers to include accrued hours.
- **Reports > ACA Reporting:** Added easy way to add additional family members in the ACA Report.